

BOARD MEETING – April 16th, 2015

The Yellowstone Regional Airport Regular Board Meeting was called to order at 8:00 a.m.

Board Present: Chairman Doug Johnston, Jim Vanaman, Jack Way, Craig Wilbur, Bob Adrian, Bob Whisonant, and Donny Anderson.

Absent:

Also Present: Bob Hooper, Nancy Werner, Lori Rhodes, Bruce Ransom, Jeff Higgs, Wes Hanson, Frank Page, Teresa Gunn, Corey Field, Joel Simmons, Jerry Cowles, Rob Varilek, Dennis Petry, Dusty Spomer, and Rhonda Schulte.

Pledge of Allegiance

Verification of Quorum: Jack Way verified there was a quorum.

Acceptance of Agenda: Bob Adrian made a motion to accept the agenda. Craig Wilbur seconded. All those present voted AYE. Motion carried.

Reading / Approval of the March 11th 2015 Board Minutes: Bob Adrian made a motion to accept the minutes from the March 11th board meeting. Jack Way seconded. All those present voted AYE. Motion carried.

Review / Approval of Bills and Bank Reconciliations: Jim Vanaman made a motion to approve the bills and reconciliations. Bob Whisonant seconded. All those present voted AYE. Motion carried.

Committee / Tenant Reports / Public Comments: Joel Simmons reported on events that Choice Aviation will be hosting through the summer.

Airport Manager's Report:

- Bob Hooper reported that no items were identified for correction during the annual certification inspection from FAA.
- Bob Hooper stated that the operations staff attended the FAA required annual wildlife hazard management training on April 3rd, 2015.

- Bob Hooper reported that he and Bruce Ransom attended the Northwest Regional FAA Conference during the week of April 6th, 2015.
- Bob Hooper reported that the FAA required Triennial Emergency Exercise is scheduled on the afternoon of May 7th, 2015.

Unfinished Business:

- Teresa Gunn, from Morrison-Maierle, provided an update on the armory demolition project.
- Frank Page, from Morrison-Maierle, provided an update on the Runway 4-22 Rehab & Electrical Project, and requested board approval for final payment of AIP 32 Pay Request #9 in the amount of \$211,436.03. This includes Morrison-Maierle Task Order 11 for construction management in the amount of \$25,315.10 and HK Contractors Construction Progress Payment #8, for work completed, in the amount of \$186,120.93. Jim Vanaman made the motion to approve payment. Jack Way seconded. All those present voted AYE. Motion carried.
- Frank Page provided an update on the Taxiway A Rehab & Electrical Project.
- Bob Hooper and Frank Page provided an update on the PFC Application.
- Frank Page provided an update on the Snow Removal Equipment and Passenger Loading Bridge Acquisitions grant application.

New Business:

- Bob Hooper reported that the Civil Air Patrol is requesting board consideration to take possession of an antenna and associated wiring located at the Armory building. Jerry Cowles, with the Civil Air Patrol, addressed the board regarding the need for the antenna. Bob Adrian made a motion to donate the antenna and related wiring to the Civil Air Patrol. Bob Whisonant seconded. All those present voted AYE. Motion carried.
- Bob Hooper stated that the representative from Enterprise Holdings was not present, and directed the board to review Enterprise's letter of intent to establish operation for Enterprise/Alamo/National car rental at the airport. Jim Vanaman made the motion to table the discussion until an Enterprise Holdings representative is present. Jack Way seconded. All those present voted AYE. Motion carried.
- Bob Hooper reported that the WAM-JPIC Health Insurance options will be available by the end of the month. When received, Bob Hooper will forward to the board for review.

- Bob Hooper requested board review and approval for the 2015/2016 fiscal year budget, as presented. Craig Wilbur made the motion to approve. Bob Adrian seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested board approval to request state aid, in the form of a grant, to host the upcoming aviation events, in the amount of \$5000.00. Bob Whisonant made a motion to proceed with the grant. Bob Adrian seconded. All those present voted AYE. Motion carried.

Staff & Board Member Update:

- Chairman Johnston recommended forming a committee to review the Step-in-Grade matrix prior to presenting the next fiscal year budget.
- Corey Field, of Overland West, stated that he would like it noted that an Enterprise Holdings representative was not present at this meeting, as were representatives from the car rentals that currently occupy the airport.

Looking Ahead:

- The next board meeting will be Wednesday, May 13, 2015 at 8:00 am.

Adjournment:

Meeting was adjourned at 8:43 am.

Respectfully submitted,

***Lori Rhodes
Office Administration Assistant***

Approved By,

***Jack Way
Secretary, Joint Powers Board***