

BOARD MEETING – August 12th, 2015

The Yellowstone Regional Airport Regular Board Meeting was called to order at 8:00 a.m.

Board Present: Jim Vanaman, Jack Way, Craig Wilbur, Bob Whisonant, Bob Adrian, and Donny Anderson.

Absent: Chairman Doug Johnston

Also Present: Bob Hooper, Lori Rhodes, Bruce Ransom, John Gregory, John Cordes, Jeff Higgs, Corey Field, Todd Simmons, Frank Page, Debbie Wekler, Janice Downey, Riley Cook, and Joe McNeil.

Pledge of Allegiance

Verification of Quorum: Jack Way stated that there was a quorum.

Acceptance of Agenda: Bob Adrian made a motion to accept the agenda. Jack Way seconded. All those present voted AYE. Motion carried.

Reading / Approval of the June 17th 2015 Board Minutes: Bob Adrian made a motion to accept the minutes from the July 15th board meeting, with date change for the WAOA Meeting from September 20th – 30th, to September 28th – 30th. Jack Way seconded. All those present voted AYE. Motion carried.

Review / Approval of Bills and Bank Reconciliations: Jim Vanaman made a motion to approve the bills and reconciliations. Jack Way seconded. All those present voted AYE. Motion carried.

Committee / Tenant Reports / Public Comments: Corey Field, of Hertz, provided an update on rental car business. Todd Simmons, of Choice Aviation, provided an update on FBO operations and pilot training.

Airport Manager's Report:

- Bob Hooper provided an air service update.
- Bob Hooper reported that there was a minor airplane crash that occurred on July 29th, 2015, and acknowledged the quick and

professional response of the airport's ARFF Department. There were no injuries, and the damage to the PAPI (Precision Approach Path Indicator) lights has been repaired and is back in service.

- Bob Hooper reported that the TSA Law Enforcement Officer Reimbursement Program application has been submitted for funding for calendar years 2016, 2017, and 2018. If approved, the TSA will reimburse the airport for providing law enforcement support at the security screening checkpoint.

Unfinished Business:

- Bob Hooper provided an update on the Runway 4/22 Rehab and Electrical Project. Bob Hooper stated that Morrison-Maierle, Inc. is requesting board approval of AIP 32 Pay Request #10 in the amount of \$79,288.03. Included is Task Order 11 for runway 4/22 overlay project construction management fees, and administrative cost final payment in the amount of \$26,236.73, Task Order 13 for AGIS survey in the amount of \$52,377.00, and YRA advertising reimbursement in the amount of \$674.30. Jim Vanaman made the motion to approve the pay request. Bob Whisonant seconded. All those present voted AYE. Motion carried.
- Bob Hooper provided an update on Armory Demolition Project.
- Bob Hooper provided an update on the Taxiway A Rehab and Electrical Project.
- Bob Hooper reported that the notice to proceed was issued to M_B Companies on July 15th, 2015. Bob Hooper stated that Morrison-Maierle is requesting AIP 34 Pay Request #1, in the amount of \$24,000.00 for Equipment Acquisition Task Order 1 for bid document preparation and administrative costs. Bob Whisonant made the motion to approve pay request. Jack Way seconded. All those present voted AYE. Motion carried.
- Bob Hooper reported that Morrison-Maierle and Lean Engineering are continuing work on Task One, to include characterizing existing flight procedures, airspace considerations, obstructions, and NAVAIDS, of the Approach Analysis Study.

New Business:

- Bob Hooper reported that the Kefar Shrine Club of Cody is requesting board consideration to construct a storage building, in the area of the old terminal building parking lot. Riley Cook and Joe McNeil, of the Kefar Shrine Club, provided details on their request. Bob Adrian requested that they return to the next meeting with a rendition of what the storage building will look like, prior to considering their request.

Staff & Board Member Update:

Looking Ahead:

- Next board meeting will be on Thursday, September 10th, 2015 at 8:00 am.
- The Legislative Select Committee on Air Transportation will be held September 9th, in Jackson, Wyoming.
- Annual ARFF Training for Bob Hooper, Bruce Ransom, and Wes Hanson is scheduled for September 12th, 2013.
- Northwest Chapter AAAE Annual Conference will be September 13th – 16th, in Denver, Colorado.
- WAOA Fall Conference will be held September 28th – 30th, 2015, in Lander, Wyoming.

Adjournment:

Meeting was adjourned at 8:38 am.

Respectfully submitted,

Lori Rhodes
Office Administration Assistant

Approved By,

Jack Way
Secretary, Joint Powers Board