

BOARD MEETING – July 15th, 2015

The Yellowstone Regional Airport Regular Board Meeting was called to order at 8:00 a.m.

Board Present: Chairman Doug Johnston, Jim Vanaman, Jack Way, Craig Wilbur, Bob Whisonant, Bob Adrian, and Donny Anderson.

Absent:

Also Present: Bob Hooper, Lori Rhodes, Bruce Ransom, Tim Wick, Bucky Hall, Corey Fields, Joel Simmons, Trent Holder, and Rhonda Schulte.

Pledge of Allegiance

Verification of Quorum: Jack Way stated that there was a quorum.

Acceptance of Agenda: Craig Wilbur made a motion to accept the agenda. Bob Adrian seconded. All those present voted AYE. Motion carried.

Reading / Approval of the June 17th 2015 Board Minutes: Jack Way made a motion to accept the minutes from the June 17th board meeting. Bob Adrian seconded. All those present voted AYE. Motion carried.

Review / Approval of Bills and Bank Reconciliations: Jim Vanaman made a motion to approve the bills and reconciliations. Craig Wilbur seconded. All those present voted AYE. Motion carried.

Committee / Tenant Reports / Public Comments:

Airport Manager's Report:

- Bob Hooper provided an air service update. Beginning August 18th, United Airlines will be changing the United Express operator, to and from Denver, to Trans States Airlines. Delta Airlines will continue to operate service between Cody and Salt Lake City with some flight time adjustments.

- Bob Hooper reported that he is preparing the application packet for the TSA Law Enforcement Office Reimbursement Program for the contract period ending December 31st, 2018.
- Bob Hooper reported that Nancy Werner and Lori Rhodes are preparing and sending leaseholder annual statements, along with information request forms to provide based aircraft information.

Unfinished Business:

- Bob Hooper provided an update on the Armory Demolition Project.
- Bob Hooper and Tim Wick provided an update on the Taxiway A Rehab and Electrical Project.
- Bob Hooper and Tim Wick provided an update on the Snow Removal Equipment and Passenger Loading Bridge Acquisitions.
- Bob Hooper reported that Morrison-Maierle and Lean Engineering have started Task One of the Approach Analysis Study.

New Business:

- Bob Hooper requested board concurrence and approval of schedule adjustments to the Wyoming Aviation Capital Improvement Program projects. Jim Vanaman made the motion to approve. Bob Whisonant seconded. All those present voted AYE. Motion carried.
- Bob Hooper reported that the Wyoming Airport Operators Association Fall Conference will be held in Lander on September 28th through 30th.

Staff & Board Member Update:

Looking Ahead:

- Choice Aviation Air Fair will be held August 1st, 2015.
- The next board meeting will be Wednesday August 12th, 2015 at 8:00 am.
- The Legislative Select Committee on Air Transportation will be held September 9th, in Jackson, Wyoming.
- The September Board Meeting will be moved to Thursday, September 10th, 2015 at 8:00 am.
- Northwest Chapter AAAE Annual Conference will be September 13th – 16th, in Denver, Colorado.
- WAOA Fall Conference will be held September 28th – 30th, 2015, in Lander, Wyoming.
- ARFF Training for Bob Hooper, Bruce Ransom, and Wes Hanson is scheduled for September 12th, 2013.

Executive Session:

- Bob Adrian made the motion to move into Executive Session. Jack Way seconded. All those present voted AYE. Motion carried.

- Bob Adrian made the motion to move out of Executive Session. Bob Whisonant seconded. All those present voted AYE. Motion carried.

Adjournment:

Meeting was adjourned at 9:20 am.

Respectfully submitted,

***Lori Rhodes
Office Administration Assistant***

Approved By,

***Jack Way
Secretary, Joint Powers Board***