

BOARD MEETING – June 17th, 2015

The Yellowstone Regional Airport Regular Board Meeting was called to order at 8:00 a.m.

Board Present: Jim Vanaman, Jack Way, Craig Wilbur, and Bob Adrian. Donny Anderson arrived at 8:20 am.

Absent: Chairman Doug Johnston and Bob Whisonant

Also Present: Bob Hooper, Lori Rhodes, Bruce Ransom, Jeff Higgs, John Cordes, Tim Wick, Teresa Gunn, Bucky Hall, Corey Field, and Rhonda Schulte.

Pledge of Allegiance

Verification of Quorum: Jack Way stated that Chairman Doug Johnston, Bob Whisonant, and Donny Anderson were absent, and that there was a quorum.

Acceptance of Agenda: Jim Vanaman made a motion to accept the agenda. Jack Way seconded. All those present voted AYE. Motion carried.

Reading / Approval of the May 13th 2015 Board Minutes: Jack Way made a motion to accept the minutes from the May 13th board meeting. Bob Adrian seconded. All those present voted AYE. Motion carried.

Review / Approval of Bills and Bank Reconciliations: Bob Adrian made a motion to approve the bills and reconciliations. Jack Way seconded. All those present voted AYE. Motion carried.

Committee / Tenant Reports / Public Comments:

Airport Manager's Report:

- Bob Hooper provided a recap of the AAAE Conference that he attended the previous week.
- Bob Hooper reported that there will be some enhanced TSA screening procedures pertaining to airport and airline employees.

- Bob Hooper reported that beginning August 18th, Trans States Airlines will be operating the Denver to Cody flight for United.

Unfinished Business:

- Bob Hooper and Theresa Gunn provided an update on the Armory Demolition Project. Bob Hooper stated that Morrison-Maierle is requesting board approval of COD-38A Pay Request #4 in the amount of \$3958.67 for environmental submission to the FAA. Jim Vanaman made the motion to approve. Jack Way seconded. All those present voted AYE. Motion carried.
- Bob Hooper and Tim Wick provided an update on the Taxiway A Rehab and Electrical Project.
- Bob Hooper and Tim Wick provided an update on the Snow Removal Equipment and Passenger Loading Bridge Acquisitions. Morrison-Maierle requested board consideration for approval that the bid be awarded to the apparent low, responsive, responsible bidder, with concurrence of Airport Attorney, Faa, and WYDOT Aeronautics. Bob Adrian made the motion to go with the second lowest bidder, as the first did not meet the required specifications. Jim Vanaman seconded. All those present voted AYE. Motion carried.
- Bob Hooper stated that Morrison-Maierle is requesting board approval of Task Order 12 Pay Request #1 in the amount of \$5,000.00 for PFC Application Preparation and Submittal. Jim Vanaman made the motion to approve. Jack Way seconded. All those present voted AYE. Motion carried.
- Bob Hooper reported that the Approach Analysis Study grand application has been approved by the Aeronautics Commission. Bob Hooper stated that Morrison-Maierle is requesting board approval of Task Order #2 in an amount not to exceed \$99,900.00 for Morrison-Maierle and Lean Engineering to evaluate alternatives to improve flight procedures. Jack Way made the motion to approve. Jim Vanaman seconded. Motion carried.

New Business:

- Bob Hooper requested board consideration and approval to adopt the employee salary matrix as recommended by the personnel sub-committee. Jim Vanaman made the motion to approve. Bob Adrian seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested board approval of the Sculpture Load Agreement with the Buffalo Bill Center of the West for the bronze grizzly bear sculpture in front of the terminal building. Jim Vanaman made the motion to approve. Bob Adrian seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested board approval of a lease agreement with Cowboy Auction Company for the old USFS building. Jim

Vanaman made the motion to approve. Jack Way seconded. All those present voted AYE. Motion carried.

- Bob Hooper requested board consideration and approval to move the July board meeting to Wednesday, July 15th, 2015 at 8:00 am due to the date constraints associated with the Fourth of July Holiday. Bob Adrian made a motion to approve the date change. Jack Way seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested board consideration and approval to move the September board meeting date to Thursday, September 10th, 2015 at 8:00 am due to date conflict with the Legislative Select Committee on Air Transportation Meeting, and he is scheduled to appear before the Legislative Select Committee on Wednesday, September 9th, 2015. Bob Adrian made the motion to approve the date change. Jim Vanaman seconded. All those present voted AYE. Motion carried.

Staff & Board Member Update:

Looking Ahead:

- The next board meeting will be Wednesday, July 15th, 2015 at 8:00 am.

Adjournment:

Meeting was adjourned at 8:35 am.

Respectfully submitted,

***Lori Rhodes
Office Administration Assistant***

Approved By,

***Jack Way
Secretary, Joint Powers Board***