

BOARD MEETING – March 11th, 2015

The Yellowstone Regional Airport Regular Board Meeting was called to order at 8:00 a.m.

Board Present: Chairman Doug Johnston, Jim Vanaman, Jack Way, Craig Wilbur, Bob Adrian, and Donny Anderson.

Absent:

Also Present: Bob Hooper, Lori Rhodes, Nancy Werner, Bruce Ransom, Jeff Higgs, John Cordes, Frank Page, Tim Wick, Bucky Hall, Trent Holder, Debbie Weckler, and Rhonda Schulte.

Pledge of Allegiance

Verification of Quorum: Jack Way verified there was a quorum.

Acceptance of Agenda: Bob Adrian made a motion to accept the agenda. Jim Vanaman seconded. All those present voted AYE. Motion carried.

Reading / Approval of the February 11th 2015 Board Minutes: Jack Way made a motion to approve the minutes. Bob Adrian seconded. All those present voted AYE. Motion carried.

Review / Approval of Bills and Bank Reconciliations: Jim Vanaman made a motion to approve the bills and reconciliations. Bob Adrian seconded. All those present voted AYE. Motion carried.

Committee / Tenant Reports / Public Comments: None.

Airport Manager's Report:

- Bob Hooper reported the Wyoming Aeronautics Commission approved the airport's grant application for revenue guarantee with United for air service to Chicago, one day a week, for nine weeks this summer.
- Bob Hooper reported that due to the pilot shortage, Great Lakes Airlines informed the Sheridan Airport that they will be discontinuing

service on March 31st, 2015. Sheridan Airport will no longer have any commercial air service.

- Bob Hooper announced that Yellowstone Regional Airport was one of 92 airports to be recognized by the American Association of Airport Executives for an ANTN Digicast Excellence in Airport Training award for training completed in 2014.
- Bob Hooper provided an update on the completion of the FAA Annual Certification Inspection that was performed on March 2nd through the 4th.

Unfinished Business:

- Bob Hooper reported that the FAA is requiring an appraisal review of the armory building prior to demolition. Bob Hooper requested board approval for a fee of approximately \$3500.00 for the review to be completed by WYDOT. Jim Vanaman made the motion to approve payment of the \$3500.00 fee. Jack Way seconded. All those present voted AYE. Motion carried.
- Tim Wick reported that the environmental documents required prior to armory building demolition have been submitted to the FAA.
- Tim Wick provided an update on the Runway 4-22 Rehab and Electrical Project, and an update on the Taxiway A Rehab and Electrical Project.
- Bob Hooper reported that the Notice of Intent to Impose and Use a new Passenger Facility Charge letter was sent to SkyWest Airlines on March 5, 2015 for review.
- Tim Wick provided an update on the grant application for snow removal equipment, and passenger loading bridge acquisitions.

New Business:

- Bob Hooper requested board approval to enter into lease agreements with Daniel Oshcner for the old USFS building, and lease lot 12B. Jim Vanaman made the motion to approve the lease. Bob Whisonant seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested that the board review and approve the renewal of the airport liability insurance with LGLP, at the current \$1000.00 deductible level. Jack Way made the motion to renew the policy, with a \$1000.00 deductible. Craig Wilbur seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested board consideration and approval to change the April board meeting date, because he will be attending the FAA Northwest Mountain Region Conference on April 8th. Jim Vanaman made a motion to move the board meeting to April 16th. Craig Wilbur seconded. All those present voted AYE. Motion carried.

Staff & Board Member Update:

- Bruce Ransom provided an overview of the article that appeared in the Aviation Fire Journal, highlighting the Yellowstone Regional Airport and ARFF crew.
- Debbie Weckler provided a summary of operations at the Powell Municipal Airport.

Looking Ahead:

- Bob Hooper on vacation March 30th through April 2nd.
- Bob Hooper and Bruce Ransom will be attending the FAA Northwest Regional Conference April 6th through 9th.
- The next board meeting will be Wednesday, April 16th, 2015 at 8:00 am.

Adjournment:

Meeting was adjourned at 8:40 am.

Respectfully submitted,

***Lori Rhodes
Office Administration Assistant***

Approved By,

***Jack Way
Secretary, Joint Powers Board***