

BOARD MEETING – May 13th, 2015

The Yellowstone Regional Airport Regular Board Meeting was called to order at 8:00 a.m.

Board Present: Jim Vanaman, Jack Way, Craig Wilbur, Bob Adrian, Bob Whisonant, and Donny Anderson.

Absent: Chairman Doug Johnston

Also Present: Bob Hooper, Nancy Werner, Lori Rhodes, Bruce Ransom, Jeff Higgs, John Cordes, Frank Page, Teresa Gunn, Joel Simmons, Todd Simmons, Bucky Hall, Graham Jackson Debbie Weckler, and Rhonda Schulte.

Pledge of Allegiance

Verification of Quorum: Jack Way stated that Chairman Doug Johnston was absent, and that there was a quorum.

Acceptance of Agenda: Jim Vanaman made a motion to accept the agenda. Bob Adrian seconded. All those present voted AYE. Motion carried.

Reading / Approval of the April 16th 2015 Board Minutes: Bob Adrian made a motion to accept the minutes from the March 11th board meeting. Jack Way seconded. All those present voted AYE. Motion carried.

Review / Approval of Bills and Bank Reconciliations: Jim Vanaman made a motion to approve the bills and reconciliations. Bob Whisonant seconded. All those present voted AYE. Motion carried.

Committee / Tenant Reports / Public Comments:

Airport Manager's Report:

- Bob Hooper reported on the Triennial Emergency Exercise.

Unfinished Business:

- Bob Hooper and Theresa Gunn provided an update on the Armory Demolition Project.
- Bob Hooper and Frank Page provided an update on the Runway 4-22 Rehab and Electrical Project.
- Bob Hooper requested acceptance of FAA Grant Agreement AIP33, in the amount of \$100,000, for design fees. Jim Vanaman made the motion. Jack Way seconded. All those present voted AYE. Motion carried.
- Bob Hooper provided an update on the PFC application.
- Bob Hooper requested board approval to accept grant offer AIP 34, from the FAA, in an amount not to exceed \$600,000, for the acquisition of snow removal equipment and a passenger loading bridge. Bob Hooper reported that the grant offer will also need to be approved by the City of Cody. Jack Way made the motion to accept the grant offer. Jim Vanaman seconded. All those present voted AYE. Motion carried.

New Business:

- Graham Jackson, of West Park Hospital Foundation, requested board approval to place a fiberglass buffalo in front of the terminal, through August 28th, in support of the “Where Buffalo Roam” project. Jim Vanaman made a motion to approve placement of the buffalo at the airport. Bob Whisonant seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested board approval of 20 year lease agreement renewals for Talbot Smith and Doug Morton. Bob Whisonant made the motion to approve. Bob Adrian seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested board approval of a lease agreement with KOA/High Mountain Outfitters to operate trail rides on Airport property located on Beacon Hill. Bob Adrian made a motion to approve. Bob Whisonant seconded. All those present voted AYE. Motion carried.
- Bob Hooper presented the proposal, from Choice Aviation, to install a self-fueling station adjacent to the current fuel farm, pending placement of safety bollards. Jim Vanaman made a motion to approve installation of self-fueling station. Bob Whisonant seconded. All those present voted AYE. Motion carried.
- Bob Hooper recommended that the airport stay with current health plan, as there is no premium increase. Jim Vanaman made the motion to approve recommendation. Jack Way seconded. All those present voted AYE. Motion carried.

- Bob Hooper recommended a 5% salary adjustment for John Cordes, based on a successful annual employee evaluation. Jim Vanaman made the motion to approve recommendation. Bob Whisonant seconded. All those present voted AYE. Motion carried.
- Bob Hooper requested board consideration and approval to move the June board meeting to Wednesday, June 17th, 2015 at 8:00 am. Bob Adrian made the motion to approve. Jack Way seconded. All those present voted AYE. Motion carried.

Staff & Board Member Update:

Looking Ahead:

- The next board meeting will be Wednesday, June 17th, 2015 at 8:00 am.
- Bob Hooper reported that Larry White, John Cordes, and Jeff Higgs will be attending annual FAA required ARF training on May 29th, 2015.
- Bob Hooper reported that the Wyoming Division Aeronautics Commission will be holding their quarterly meeting in Cody on May 21st and 22nd. The Aeronautics Commission will be touring the airport on May 21st.

Adjournment:

Meeting was adjourned at 8:35 am.

Respectfully submitted,

***Lori Rhodes
Office Administration Assistant***

Approved By,

***Jack Way
Secretary, Joint Powers Board***