

## **BOARD MEETING – May 26, 2010**

The Yellowstone Regional Airport Board Meeting was called to order at 7:30 a.m.

**Present:** Chairman Dave Jenkins, Dale Cowan, Bill Holder, Craig Wilbur, Garrett Growney, and Jerry Fritz

**Absent:** John Newton

**Also Present:** Bob Hooper, Lisa Hannon, Tim Wick, Scott Bell, Gib Mathers, Nichole Baggs, Dan Lenihan and Dennis Keefer.

### **Pledge of Allegiance**

**Verification of Quorum:** Chairman Dave Jenkins, presiding, verified there was a quorum. Garrett Growney agreed.

**Acceptance of Agenda:** Jerry Fritz made a motion to accept the agenda as written. Craig Wilber seconded the motion. All those present voted AYE, NAY none. Motion passed.

### **Unfinished Business:**

**Review and Approval of Work Change Directives for New Terminal Building-** Morrison-Maierle requested the Board review and approve Work Change Directives 31, 39, 40, and 43 associated with the construction of the new terminal building. Tim Wick of Morrison-Maierle state Work Change Directives 39 and 40 were dropped. Garrett Growney made a motion to approve Work Change Directives 31 and 43. Dale Cowan seconded the motion. All those present voted AYE, NAY none. Motion passed.

**AIP 23/24 New Terminal Building Update and Pay Request-** Tim Wick stated the majority of the glass is now installed.

Board approval of WYDOT COD-12F Pay Request No. 10 in the amount of \$172,388.65. This is for Wadman Corporation Pay Request No. 11 for work completed since April 23, 2010. Garrett Growney made a motion to approve this pay request. Bill Holder seconded the motion. All those present voted AYE, NAY none. Motion passed.

**AIP 25 Air Carrier Apron and Taxiway Update-** Tim Wick said the Superintendent for Century Companies will send in a revised schedule.

**AIP 26 New Terminal Access Road Paving Project Update and Award of Bid-** Tim Wick of Morrison-Maierle stated Capstone Construction was the low bidder on AIP 26. The Engineers estimate on this project was \$1,242,494.50. After review of the bid, it was the recommendation of Morrison-Maierle to award the bid to Capstone in the amount of \$1,095,363.67. Garrett Growney made a motion to award the bid to Capstone Construction Company. Bill Holder seconded the motion. All those present voted AYE, NAY none. Motion passed.

**New Business:**

**New Terminal Bridge Loan-** Bob Hooper asked the Board to explore available options to secure a bridge loan on the new terminal building project due to the delay in receiving 2011 entitlement funds from the FAA. The amount will be up to \$700,000. The Airport has the option of going into the open market to solicit a loan or go through Wyoming Division of Aeronautics loan department. Garrett Growney made a motion that allows Bob Hooper to handle securing this loan in a manner he feels is in the best interest of the Airport, for up to \$700,000. Craig Wilbur seconded the motion. All those present voted AYE, NAY none. Motion passed.

Chairman Jenkins requested Morrison-Maierle have updates at the June 9, 2010 meeting regarding, incoming baggage conveyor system, conveyor system for baggage screening, sign on Greybull highway, directional information signage for inside the terminal and lighted advertising signs for the arrival area. Scott Bell of Morrison-Maierle stated the incoming baggage system should be approved within a week and the delivery time is approximately six weeks. He will have the requested updates by the June 9 meeting. Tim Wick stated all the signage will go to bid in July.

**Adjournment:** Chairman Dave Jenkins adjourned the special board meeting 7:53 a.m.

***Respectfully submitted,***

***Lisa Hannon  
Administrative Assistant***

***Approved By,***

***John Newton  
Secretary, Joint Powers Board***